

## **Digitalized Format for Self-Appraisal Report**

**Year of Appraisal- 2016-17**

### *Profile of the Teacher Education Institution:*

1. Name of the institution: **Secondary Training College, Mumbai-1.**

2. Address for communication: **3, Mahaplika Marg, Dhobi Talao, Mumbai 400 001.**

3. Phone No. (withSTD Code): 022-22620050

4. Fax No. (withSTD Code): 022-22612188

5. E-mail: secondarytrainingcollege@gmail.com

6. Date of Establishment of the Institution: 03/01/1906

7. Course(s) offered:

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake approved
Bachelor of Education(B.Ed)	UG	Two YEARS Full Time -Regular	1922	50

8. Name of the University/Examining Body to which the institution is affiliated:  
University Of Mumbai.

9. Number and date of the order of the: No 113094/WRC/5-6/59/2004/6180 dated 17.9.2004 Regional Committee granting Recognition/ Permission (course wise) (B.Ed. Regular- Full time)

10. Mode of selection of candidates:

Yes      No

a) Centralized test at the state level

YES	<input type="checkbox"/>
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b) Test conducted by the university

<input type="checkbox"/>	NO
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c) Test conducted by the institution

<input type="checkbox"/>	NO
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d) Test conducted by an independent agency

<input type="checkbox"/>	NO
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e) Based on marks obtained in the Qualifying examination 

	NO
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f) By the management 

	NO
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**11. Criteria for admission:** Yes    No

a) As per NCTE norms 

YES	
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b) Norms superior to NCTE 

	NO
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c) In relaxation of NCTE norms with respect to Minimum Percentage of marks 

	NO
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d) In relaxation of NCTE norms with respect to qualifying course 

	NO
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e) In relaxation of special eligibility provisions of NCTE norms Such as participation in national/regional/state/university level Events 

	NO
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f) In relaxation of professional experience 

	NO
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g) In relaxation of professional experience and Performance in qualifying course 

	NO
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**12. Academic calendar of the outgoing academic session:**

a) Start of admission

D	M	Y
18	08	2016

b) Closure of admission

D	M	Y
15	09	2016

c) Start of teaching

For First Year    :--  
For Second Year:--

D	M	Y
04	10	2016
13	06	2016

d) Last teaching day

D	M	Y
12	05	2017

e) Number of Teaching days

2	0	4
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f) Number of days of vacation/break during the academic session

0	2	0
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b) Number of students who passed in the examination (2015-2016)	4	9
c) Number of students who failed in the examination	0	0
d) Number of students who joined higher studies (All Students of batch 2016-18 are admitted in 1 <sup>st</sup> year 2016- 17 and Result of batch 2015-17 is awaited)	0	3
e) Number of students who took up teaching employment	1	5
f) Number of students who secured employment through the Institution	0	1

**18. Teaching Resources**

Yes No

a) Principal/Head of the Department is in position	Yes	
b) Number of teachers employed on full-time basis	0	6
c) Number of teachers employed on part-time basis		NO
d) Number of Guest lecturers engaged	0	2
e) Number of teachers on regular scale of pay	0	7
f) Number of teachers on consolidated remuneration		NO
g) Number of teachers who qualified as per NCTE Norms:	0	7
h) Number of teachers yet to qualify NET/SLET	0	1
i) Number of teachers yet to obtain post-graduate degree in education	NIL	
j) Number of teachers without school experience	0	1

**19. Professional Development of Teachers:**

a) Number of teachers who attended in-service courses during the Preceding year		NIL
b) Number of teachers enrolled in part-time post-graduate course in Education (M.Ed./M.A.(Education)/ M.Phil)	NIL	
c) Number of teachers enrolled in full-time post-graduate course in Education (M.Ed./M.A.(Education)/M.Phil)		NIL
d) Number of teachers enrolled in Ph.D. programme	0	2

e) Number of teachers who participated in seminars/conferences/ workshops	0	4
f) Number of papers published by the teachers	0	6
g) Number of teachers who received professional recognition/ awards		NIL

**20. Land and Building**

Yes No

a) Institution functions from its own building (Govt.owned)	YES	
b) Institution functions from a rented building		NO
c) Institution building is under construction		NO
d) Institution building is shared for running another course(s)		NO
e) Title of the land is on free-hold ownership basis (Govt.owned)	YES	
f) Title of the land is on long-lease as per law		NO

**21. Educational Technology**

Yes No

a) Number of computers with supporting accessories	3	2
b) Access to Internet	Yes	
c) Number of hands - on experience hours provided to each student per week	0	5
d) Number of education related CD-ROMs available	304	
e) Number of education related video-cassettes available	15	
f) Number of education related audio-cassettes available	37	
g) Website of the institution	YES	
h) Availability of LCD projector	YES	
i) Availability of OHP	YES	
j) Availability of TV	YES	
k) Availability of VCR	YES	
l) Availability of public-address system	YES	

**22. Library resources:**

a) Number of books in the library	40503
b) Number of books added to the library during the preceding year	219
c) Total Number of educational journals/periodicals being Subscribed	11
d) Number of encyclopedia available in the library	54
e) Number of books available in the reference section of the library	36417
f) Total seating capacity in the library	30

**23. Sports and Physical Education Resources**

Institution has	Yes	No
a) Playground (football/hockey etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO
b) Playground (football/hockey etc.) of another institution on Sharing basis	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
c) Gymnasium/Multipurpose hall	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
d) Facilities for gymnasium	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO
e) Facilities for athletics	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO
f) Facilities for Health Education	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
g) Facilities for Anatomy Laboratory	<input type="checkbox"/>	<input checked="" type="checkbox"/> No
h) Facilities for Physiology Laboratory	<input type="checkbox"/>	<input checked="" type="checkbox"/> No.

**24. Organization and Management:**

Institution has	Yes	No
1. Government owned	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
2. Aided	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>
3. Unaided	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO
4. University Department	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO

**25. Emoluments:**

- a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is **(Emoluments paid to the staff as per UGC & State Govt.rules)** Rs.103465/-
- b) Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is **( Services continued as per court order- 1 staff member)** Rs.97099/-
- c) Minimum consolidated remuneration paid to teachers is (Not appointed) N.A.
- d) Per lecture honorarium paid to guest lecturers is 500/-

**26. Salary Pay Details:**

Yes No

- a) Salaries are paid in cash NO
- b) Salaries are paid through account payee Claques Yes

**(Salary is deposited in the Bank Account of the Teacher through Electronic Clearing System by Government of Maharashtra)**

**27.**

Yes No

1. Salaries are disbursed each month Yes
2. Teachers are paid salary for the vacation period Yes

**28. Expenditure and Receipts**

- a) Salaries paid to teaching staff during the financial year 2016-2017 12996000
- b) Salaries paid to non-teaching staff during the Financial year 2016-17 2953000
- c) Amount spent on utilities during the financial year 2016-17 314812
- d) Amount spent on purchase of books and Journals for the library during the preceding Financial Year 75222

e) Amount spent on purchase of equipment during the preceding financial year 

3	0	2	4	5	8
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f) Amount spent on purchase of furniture during the preceding financial year 

N	I	L
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g) Amount spent on capital expenditure during the preceding financial year (DPDC) (2016-17) 

3	2	8	0	5	6	6
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h) Amount spent on contingencies during the preceding financial year (16-17) 

	3	9	9	5	6
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**29.**

a) Amount carried forward from the previous Financial year (PLA) 

	6	2	2	7	0	0
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b) Receipts from fees (tuition and all other fees) during the preceding financial year 2016-2017 **(Amount credited to Got .Treasury)**

	8	2	1	7	7	6
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c) Receipts from donation during the preceding financial year 2016-2017 

	N	I	L	
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d) Receipts from consultancies and extension programmes during the preceding financial Year 2016-2017 

N	I	L				
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e) Amount of grants received from the Governments during the preceding financial year 2016-17 

1	9	6	5	0	6	4	8
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f) Income from investments during the preceding financial year 2016-2017 

		N	I	L		
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g) Other Income (PLA+UGC) 

3	8	2	3	0	0
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**30. Excess of expenditure over income**

N	O
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Amount of excess expenditure over Income Nil

**31. The institutional accounts of the preceding financial year have Audited**

Yes	
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**(Internally Audited by Accounts Officer of Higher Education External Audit by Accountant General, Mumbai is expected once in Five years)**



### 32. Endowment fund and Reserve Fund

- a) Amount of Endowment fund NA
- b) Amount of Reserve fund NA
- c) Endowment fund is maintained jointly with NCTE NA  
( 32. A,b,c are not applicable as institute conduct by State Govt. of Maharashtra)

### 33. Brief appraisal of the overall performance of the institution during the preceding academic session and plan for future development may be given.

#### Overall performance:

1. Highly qualified teaching staff.
2. Well-equipped library with rare book section. Book in English, Hindi, Gujarati, Urdu and Marathi language are available in the library too.
3. Ultra-Modern computer laboratory on first & second floor with Networking & MTNL's Broad band facility is available in the office, computer rooms & classrooms.
4. Educational technology cell with interactive board, LCD projectors, DLP Projector, T.V., V.C.D. & ACD players.
5. CCTV surveillance for student's safety.
6. Financial support from UGC, State Govt. & DPDC, Mumbai for renovation of Campus & Technological up gradation.

#### Other futures of the College:

1. Unique update-Educational & training record Books
2. Demarcating Student-Centered functioning
3. Periodic projects for needy students with focus on capacity building.
4. Ready-made and trainee crafted Teaching Aids.
5. Literacy awareness program in the community.
6. Workshops on practice –teaching related activities and
7. More than 20 schools for practice teaching & Internship programs.

#### Plan for future:

- To organize National Conference
- To Make Library fully digitalized

(Signature of the head of the Institution/Principal)

Dr. P. M. Mohitkar  
Principal  
Secondary Training College, Mumbai

#### Encl.

1. Academic calendar of activities of the preceding. (Term Plan)
2. copy of Time-Table of preceding year
3. Staff profile (proforma)
4. List of practicing schools.
5. Details of fee structure (proforma)
6. Details of salary disbursement format